

Mississippi Motor Vehicle Services
500 Clinton Center Drive Clinton, MS 39056
APPLICATION TO BECOME AN AUTHORIZED ABANDONMENT PROCESS VENDOR

THIS FORM MUST BE TYPED OR COMPUTER PRINTED

Name of Entity / Business:		FEIN:	
Mailing Address:	City:	State:	Zip:
Physical Address:	City:	State:	Zip:
Business Telephone Number:	Cell Number:		
Email Address:			
Authorized Agent Contact Information			
Technical Contact Name:		Phone Number:	
		Email Address:	
Business Unit Contact Name:		Phone Number:	
		Email Address:	

Third Party Vendor Requirements

In pursuant to section 85-7-251, requirements listed for a vendor, are as follows:

1. Access National Motor Vehicle Title Information System records to obtain the last state of record of the vehicle and verify if vehicle is not stolen; and
2. Access owner and lienholder information from the Department of Revenue; and
3. Electronically generate notices required of a towing company through the website; and
4. Print and send notices to each owner and lienholder by certified mail; and
5. Electronically return tracking information of mailing and delivery of notices; and
6. Maintain a website with the following information:
 - a. VIN
 - b. License Plate number
 - c. Name and address of towing company
 - d. Physical location of vehicle
 - e. Date vehicle was towed
 - f. Amount of Storage Fees owed at the time of notice
 - g. Date of assessment Storage
 - h. Date of mailed and delivered notices
 - i. Other information required by DOR
7. Provide a One Million Dollars bond to DOR; and
8. Submit an acceptable internal control and data security audit; and
9. Successfully demonstrates the ability to electronically provide required data to the website; and
10. Maintain all records for 5 years and allow DOR to inspect and copy records upon request; and
11. Sign a Memorandum of Understanding (MOU) provided by DOR.
12. Submit lien release request electronically to DOR.

Signature of Agent: _____ Date: _____