

Mississippi

Withholding Tax Return Instructions

Who must file this return? What is taxable?

For withholding tax information, go to:
www.dor.ms.gov/taxareas/withhold/main.html

Filing Your Withholding Tax Return

- Withholding tax returns are filed online. No filing fees are charged.
- Go to www.dor.ms.gov, select TAP (Taxpayer Access Point) and follow instructions for filing and paying your taxes online.
- If you do not have access to the internet, call 601-923-7700 to notify us that you need to file on paper and complete this form using the instructions below.

General Instructions (Paper)

- Use black ink to complete the return.
- Do not attach your check to the return.
- Do not fold the return.
- Remember to sign and date the return.
- Round all numbers to the nearest dollar.

Due Date

Withholding returns and payments are due the 15th day of the month following the close of the reporting period. If the 15th is on a weekend or holiday, the return is due the next business day.

Mail Return and Payment:

Department of Revenue
P.O. Box 23075
Jackson, MS 39225-3075

Return Instructions

Type:

- Enter one of the Withholding Tax types:
- WTH – Withholding
 - WTHG – Withholding Gaming
 - WTHL – Withholding Leasing

Account ID

Enter your Withholding Tax account number in the space provided.

Close Account

Check this box if this is your last return.

Change of Address

- Go to www.dor.ms.gov, select TAP and follow instructions for updating account information.
- If you cannot make the updates online, please call 601-923-7700 or check this box and enter the updated address on the back of this form.

Amended Return

- Check this box if you need to make a change to a return already filed.
- Complete the form the way it should have been filed. This return will replace the return already filed for this reporting period.

Line 1 Enter the Mississippi Income Tax Withheld from employee wages, or the amount you should have withheld. If none was withheld, enter zero.

Line 2 If the return is late, you owe a penalty. The rate is 10% of the tax amount due or payable with this return.

Line 3 If the return is late, you owe interest. The rate is 5/10th of 1% per month on the tax amount due or payable with this return.

Line 4 Add together lines 1, 2 and 3. You owe this amount.

Payment

- Pay this amount online. Go to www.dor.ms.gov, select TAP and follow instructions for filing and paying your taxes online;
- OR, to pay by credit card or e-check, go to www.officialpayments.com. A convenience fee is charged. The jurisdiction code for Mississippi is 3400. Visa, MasterCard, Discover and American Express cards are accepted.
- If you cannot make payments online, make your check payable to the Department of Revenue.

Cut Along the Dotted Line



Mississippi Withholding Tax Return

Type: XXXX

IMPORTANT: This form must be filed even if no tax is due. Lines 1 and 4 MUST be completed. If zero, enter zeros.

Filing Period Ending: 99999999

Check All That Apply

Name X9X9X9X9X9X9X9X9X9X9X9X9

Close Account

FEIN 999999999

Amended Return

Account ID 9999999999

Address Change

(enter updated address on the back)

1	Mississippi Income Tax Withheld	9999999999
2	Penalty (see instructions)	9999999999
3	Interest (see instructions)	9999999999
4	Total Due	9999999999

I declare, under penalties of perjury, that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, this is a true, correct and complete return. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of Taxpayer or Agent _____ Printed Name _____ Phone + Extension _____ Date 99999999

