



**Public Notice of Intent to Award**

May 19, 2021

<b>Procurement Type and Number</b>	Invitation for Bid # 3160004244
<b>Procurement Title</b>	Temporary Staffing
<b>Opening Date and Time</b>	May 12, 2021 at 2:00 p.m.

The Department of Revenue (referred to as “DOR” or “Department”) requested sealed bids to provide a 2nd temporary staffing agency located in Hinds, Madison or Rankin County for the Alcohol Beverage Control Distribution Center located in Gluckstadt, Mississippi.

DOR will contract for these services with a single vendor for a contract period beginning August 1, 2021 and ending July 31, 2022. At the discretion of the Department of Revenue, the duration may be extended for a period of three (3) successive one-year periods under the same price, terms and conditions as the original contract upon written notice to the contractor at least ten (10) days prior to the anniversary date. The total number of renewals shall not exceed three (3).

DOR released the Temporary Staffing Invitation for Bid (IFB) # 3160004244 on April 12, 2021. In response to the IFB, DOR received four (4) sealed bids.

The following vendors submitted a response to the above solicitation and are listed in the order of ranking from lowest to highest mark-up percentage:

<u>Vendor</u>	<u>Mark-up Percentage</u>
• Tempstaff, Jackson, MS	28%
• Info Way Solutions, Fremont, CA	32%
• Staffers, Jackson, MS	39%
• Belflex Staffing Network, LLC., Cincinnati, OH	45%

The bids were evaluated and deemed responsive and responsible according to the criteria stated in the solicitation. We announce our recommendation to award a contract to the following vendor subject to approval by the Public Procurement Review Board. This recommendation is based upon the vendor submitting the lowest mark-up percentage:

- Tempstaff, Jackson, MS

We would like to thank each vendor for your time and efforts in preparing a response to this solicitation.

We invite you to contact **Erica Green, Contract Analyst, SR** if you would like to request a post-award vendor debriefing under Rule 7-113 of the PPRB OPSCR Rules and Regulations. This debriefing is a meeting and not a hearing; therefore, legal representation is not required. However,

if you prefer to have legal representation present, you must provide notification prior to the scheduled meeting so that we can also have legal representation present. Your request for debriefing must be received within three (3) business days after the issuance of this notice or no later than **May 24, 2021**. MDOR reserves the right to conduct any such debriefing via a teleconference.

Vendors are reminded that any protests of this decision must be submitted to **Erica Green, Contract Analyst, SR** within seven (7) calendar days after the issuance of this notice or no later than **May 26, 2021**. The protest must be in writing, identify the name and address of the protestor, provide appropriate identification of the procurement and resulting contract number (if known), and detail the nature of the protest, including available supporting exhibits, evidence, or documents to substantiate any claims.

The successful vendor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project or services until execution of the contract.

We appreciate your interest in doing business with the State of Mississippi.

Sincerely,



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Mississippi Department of Revenue  
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