



Notice of Proposed Sole Source Purchase

RFx Number: 3150003881

To Provide: Preventative Maintenance on Scan Stations

Issue Date: 9/28/2021

Closing Location

Mississippi Department of Revenue
500 Clinton Center Drive
Clinton, MS 39056

BID Coordinator

Erica Green, Contract Analyst, Sr.
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Closing Date and Time:

Objections must be received by October 12, 2021 at 12:00 p.m. (CST)

Mississippi Department of Revenue

Notice of Proposed Sole Source Purchase

Service Agreement with SICK for Preventative Maintenance on Scan Stations

1.0 Purpose:

Mississippi Department of Revenue anticipates purchasing the service(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedure outlined below.

1. Service to be purchased:

Service Agreement with SICK to provide preventative maintenance on the scan stations.

2. What is the personal or professional service offered in the contract?

This service agreement includes a qualified SICK Field Service Engineer performing an inspection of all scan devices, mounting and cabling and to make any required adjustments and alignments. SICK will clean all scanners, sensors, optics and cabling as well as inspect them for damage.

3. An explanation of why the personal or professional service is the only one that can meet the needs of the agency.

SICK is the sole designer and manufacturer of the scanners.

4. An explanation of why the source is the only person or entity that can provide the required personal or professional service.

Since SICK is the manufacturer, they are more familiar and have a level of expertise with regard to performing preventative maintenance on the scan stations.

5. The efforts the agency made to obtain the best possible price for the personal or professional service.

The MDOR requested a quote from SICK for the preventative maintenance. Since, this is a sole source purchase, the price for the service agreement is the best price. Also, any other vendor would need to purchase the software from SICK to perform the service.

2.0 Sole Source Timeline

A. Sole Source Notice Issue Date:	9/28/2021; 9:00 a.m. CST
B. First Publication:	9/28/2021
C. Second Publication:	10/5/2021
D. Sole Source Objection Submission Deadline:	10/12/2021; 12:00 p.m. CST
E. Opening Date:	10/12/2021; 2:00 p.m. CST
F. Surrogate Bid:	10/12/2021; 4:00 p.m. CST

3.0 Sole Source Objection Procedures

Comments/objections will be received until 12:00 p.m. (Central Time) on October 12, 2021.

Any person or entity that objects and proposes that the service listed is not a sole source and can be provided by another person or entity shall submit Form PPRB – 001: Objection to Sole Source Determination along with any supporting documentation to:

Erica Green
Contract Analyst
erica.green@dor.ms.gov

Subject Line must read "Sole Source Objection"

The objection shall contain a detailed explanation of why the service is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted objection and documents, DOR determines the service can be provided by another person or entity, DOR will withdraw the sole source publication. The procurement will then be submitted to an advertised competitive bid or selection process.

If DOR determines after review that there is only one (1) source for the required service, DOR will appeal to the Public Procurement Review Board. DOR will have the burden of proving that the service is only provided by one (1) source.