

# Notice of Amendment # 1

## Invitation for Bid

IFB # 2025-02A

**PRINT ON DEMAND ROAD AND BRIDGE REGISTRATION  
RECEIPT WITH ATTACHED DECAL**



Mississippi Department of Revenue  
500 Clinton Center Drive  
Clinton, MS 39056

**Contact:** Nyla Kendrick, Procurement Officer – [nyla.kendrick@dor.ms.gov](mailto:nyla.kendrick@dor.ms.gov)

**Question #1:**

“A corporate officer of the license plate manufacturer shall certify in writing that the bidding company is currently providing similar license plate manufacturing and related distribution services to other jurisdiction(s) that are similar in scope to those required herein.” Can the DOR confirm that this is used in error as this bid is for POD of road and bridge registration receipts?

**Answer:**

Yes, the DOR can confirm that this was used in error. It should read “A corporate officer of the bidder shall certify in writing that the bidding company is currently providing similar print on demand road and bridge registration receipt and decal services and related distribution services.”

**Question #2:**

“Each bidder must have been in business a minimum of five (5) years and provided plates to another state in the US during that time at a rate of at least 900,000 plates per year for at least one year prior to submission of its bid.” Can the DOR confirm that this is used in error as this bid is for POD of road and bridge registration receipts.

**Answer:**

Yes, the DOR can confirm that this was used in error. The approximate number of decals to be provided is 3,350,000 decals.

**Question #3:**

“The bid shall be signed by a company official with authorization to bind vendor to its provisions and submitted in a sealed envelope or package to 500 Clinton Center Dr. Clinton, MS 39056 no later than April 10, 2025.” Is the DOR open to submission of bids electronically (E.g., email)? If not, how many copies are required with the physical submission?

**Answer:**

Bids can be submitted electronically via MAGIC. Please refer to Section 6.1 C.

**Question #4:**

“The Department shall not utilize the thermal transfer printer for other non-reflective sticker printing without the expressed permission from the reflective sheeting manufacturer.” Would the DOR consider changing this from “reflective sheeting manufacturer” to “bidder?” as the bidder will be solely responsible for the project and the services provided to DOR.

**Answer:**

The reflective sheeting manufacturer is not the bidder. The bidder will be purchasing the sheeting from the sheeting manufacturer so it should read bidder.

**Question #5:**

Could the DOR please provide the number of printers associated with this IFB? In addition, will it be the responsibility of the bidder to provide the same number of printers across the state?

**Answer:**

Yes, it will be the responsibility of the bidder to provide the same number of printers to an estimated 568 printers for the county clerks in the 105 county offices. The Department of Revenue has eight (8) printers located within the department in order to issue special decals to be included in the total number of printers needed. The total number of printers needed is 575.

**Question #6:**

In order to provide the best service and ensure the solution is performing up to the DOR standards, is the DOR requiring bidders to comply with the current standard of an initial response time within 30 Minutes and an on-site Response time of 4 Hours? In addition, is the DOR requiring bidders to continue the current standard of technicians to be located throughout the state?

**Answer:**

Yes, the DOR is requiring bidders to comply with the current standard of an initial response time within thirty (30) minutes and an on-site response time of four (4) hours. Yes, the DOR is requiring bidders to continue the current standard of technicians to be located throughout the state.

**Question #7:**

What hours of operation is the bidder required to have for support of the system? 24/7/365?

**Answer:**

During all normal business hours that state and county offices are open.

**\*\*\*Please note that the Bid Submission Deadline and Bid Opening date has been postponed to April 17, 2025.\*\*\***