

**Personal or Professional Services Contract
Award, Renewal, or Modification**

Executive Order 1362, signed by Governor Phil Bryant; Miss. Code Ann. §31-7-423(2);
Sections 3-101.04.1, 3-202.16, 3-203.01(i)(2), and 3-204.05 of the PPRB OPSCR Rules and Regulations

This form may be used as the analysis required by the above referenced laws and regulations. A completed form should be made publicly available on www.transparency.ms.gov and posted on the Agency's website. It is the sole responsibility of the Agency to be compliant with the laws and regulations requiring this analysis.

Agency: Mississippi Department of Revenue

Contractor: FMH Conveyors LLC

Contractor's Contact Person: Jadyn Holder

Contractor's Address: 9701 E Highland Dr, Jonesboro, AR 72401

Contractor's Telephone Number: 870-206-5776

Contract Term: August 8, 2022 - June 30, 2023

Contract Amount: \$144,865.93

Contract Number: 8200063968

Services provided by the Contractor:

Repairing the extend conveyor system, consisting of Conveyor # 1112, Door 8 S/N 1402, Conveyor # 1212, Door 9 S/N 1399, Conveyor # 1312, Door 10 S/N 1404, Conveyor # 1412, Door 11 S/N 1403, Conveyor # 1512, Door 12 S/N 1400 and Conveyor # 1612, Door 13 S/N 1401 located at the Alcoholic Beverage Control Distribution Center (ABC) in Gluckstadt, Mississippi.

With regard to the above referenced contract, the Agency is:

Awarding a new contract
 Renewing the contract
 Amending the contract

Each agency awarding, renewing, or amending any professional or personal services contract must submit an analysis describing the reason(s) for that action:

The Vendor's responsibilities section (5)(a) of the Scope of Services is amended to remove the requirement that FMH Conveyor, LLC "replace drum motors as needed (P/N 52005-15)." This is required due to the unavailability of certain parts necessary for this portion of the agreement.

Due to unavailability of certain parts necessary for a portion of the agreement, the parties wish to amend the scope of work under the agreement, reducing the overall contract amount. The amended cost under the contract is \$144,865.93.

Additionally, due to supply chain issues, the parties wish to extend the duration of the agreement to allow the parts necessary for completion of the remaining services to be received and installed. The duration of the agreement shall extend to June 30, 2023.

Required Analysis of
Personal or Professional Service Contracts

This contract was procured and awarded through:

- Competitive procurement (IFB, RFP, RFQ, RFA, PVL)
- Small purchase (\$75,000.00 or under)
- Sole source procurement
- Emergency procurement
- Services offered by another State entity
- Exempt pursuant to the following statute: _____
- Net-of-fee contract (no expenditure of state funds, regardless of source)
- Other: _____

The contract referenced herein is on file and available for public inspection in the Office of the Agency's Chief Procurement Officer, or otherwise available for public inspection at the Agency. Any person wishing to inspect the contract may request the opportunity to do so through the Agency's public records request process.

Responsible Agency Official: Erica Green-Greenwood

Title: Procurement Officer II

Signature: Erica Green-Greenwood

Date: 12-21-2022