

**Personal or Professional Services Contract
Award, Renewal, or Modification**

Executive Order 1362, signed by Governor Phil Bryant; Miss. Code Ann. §31-7-423(2);
Sections 3-101.04.1, 3-202.16, 3-203.01(i)(2), and 3-204.05 of the PPRB OPSCR Rules and Regulations

This form may be used as the analysis required by the above referenced laws and regulations. A completed form should be made publicly available on www.transparency.ms.gov and posted on the Agency's website. It is the sole responsibility of the Agency to be compliant with the laws and regulations requiring this analysis.

Agency: Mississippi Department of Revenue

Contractor: Tempstaff

Contractor's Contact Person: Connie Hutto

Contractor's Address: 2282 Lakeland Drive Jackson, MS 39232

Contractor's Telephone Number: 601-353-4200

Contract Term: August 1, 2021 - July 31, 2022 (3 renewals)

Contract Amount: \$400,000

Contract Number: 8200057270

Services provided by the Contractor:

Temporary Staffing services for the Alcoholic Beverage Control Distribution Warehouse.

With regard to the above referenced contract, the Agency is:

Awarding a new contract
 Renewing the contract
 Amending the contract

Each agency awarding, renewing, or amending any professional or personal services contract must submit an analysis describing the reason(s) for that action:

DOR hereby requests to increase the total amount that may be invoiced and paid under this agreement and the following changes to the contract are necessary as a result:

1. The clause titled "Compensation" is hereby replaced with the following:

As consideration for the performance of this Agreement, the DOR agrees to pay the Contractor a markup of 28% beyond the hourly rate at which DOR sets for the desired positions based on current labor market hourly wages for the positions. The total contract amount shall not exceed \$830,000.00.

Required Analysis of
Personal or Professional Service Contracts

This contract was procured and awarded through:

- Competitive procurement (IFB, RFP, RFQ, RFA, PVL)
- Small purchase (\$75,000.00 or under)
- Sole source procurement
- Emergency procurement
- Services offered by another State entity
- Exempt pursuant to the following statute: _____
- Net-of-fee contract (no expenditure of state funds, regardless of source)
- Other: _____

The contract referenced herein is on file and available for public inspection in the Office of the Agency's Chief Procurement Officer, or otherwise available for public inspection at the Agency. Any person wishing to inspect the contract may request the opportunity to do so through the Agency's public records request process.

Responsible Agency Official: Erica Green-Greenwood

Title: Procurement Officer II

Signature: *Erica Green - Greenwood*

Date: *1/31/2023*