



Notice of Proposed Sole Source Purchase

RFx Number: 3150003172
To Provide: Relocation of OPEX Equipment
Issue Date: 10/06/2020

Closing Location

Mississippi Department of Revenue
500 Clinton Center Drive
Clinton, MS 39056

BID Coordinator

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Closing Date and Time:

Objections must be received by October 20, 12:00 p.m. (CST)

Mississippi Department of Revenue

Notice of Proposed Sole Source Purchase

Service Agreement with Fairfax Software to Relocate OPEX Equipment

1.0 Purpose:

Mississippi Department of Revenue anticipates purchasing the service(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedure outlined below.

1. Service to be purchased:

Service Agreement with Fairfax Software to relocate OPEX equipment.

2. What is the personal or professional service offered in the contract?

This service agreement includes (2) OPEX service techs disassembling, moving, reassembling and testing OPEX Equipment located at Mississippi Department of Revenue. The (4) AS7200's and (4) Model 72's scanners are currently located in Building 3, Floor 2, however, the DOR will be moving them to Floor 1 of the same building due our need to downsize.

3. An explanation of why the personal or professional service is the only one that can meet the needs of the agency.

Fairfax software will contract with OPEX to move the scanners and by having OPEX perform the service, any issues with the scanners can be easily and quickly rectified.

4. An explanation of why the source is the only person or entity that can provide the required personal or professional service.

Since OPEX is the manufacturer, they are more familiar and have a level of expertise with regard to dismantling, moving, reassembling and testing the scanners.

5. The efforts the agency made to obtain the best possible price for the personal or professional service.

The MDOR requested a quote from Fairfax Software to move the OPEX equipment. Since, this is a sole source purchase, the price for the service agreement is the best price as Fairfax is treating this as a pass-through billing.

2.0 Sole Source Timeline

A. Sole Source Notice Issue Date:	10-06-2020; 9:00 a.m. CST
B. First Publication:	10-06-2020
C. Second Publication:	10-13-2020
D. Sole Source Objection Submission Deadline:	10-20-2020; 12:00 p.m. CST
E. Opening Date:	10-20-2020; 2:00 p.m. CST
F. Surrogate Bid:	10-20-2020; 4:00 p.m. CST

3.0 Sole Source Objection Procedures

Comments/objections will be received until 12:00 p.m. (Central Time) on October 20, 2020.

Any person or entity that objects and proposes that the service listed is not a sole source and can be provided by another person or entity shall submit Form PPRB – 001: Objection to Sole Source Determination along with any supporting documentation to:

Erica Green Greenwood
Contract Analyst
erica.greenwood@dor.ms.gov

Subject Line must read "Sole Source Objection"

The objection shall contain a detailed explanation of why the service is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted objection and documents, DOR determines the service can be provided by another person or entity, DOR will withdraw the sole source publication. The procurement will then be submitted to an advertised competitive bid or selection process.

If DOR determines after review that there is only one (1) source for the required service, DOR will appeal to the Public Procurement Review Board. DOR will have the burden of proving that the service is only provided by one (1) source.