



Date: April 20, 2020

To: Interested Parties

From: Erica Greenwood, Contract Analyst, SR

Re: Motor Vehicle License Tags (IFB 2020-02)

Contact Information:

Name Erica Greenwood
Phone Number 601-923-7860
Email Address erica.greenwood@dor.ms.gov

The DOR is tasked with promptly and efficiently providing Motor Vehicle License Tags to the State of Mississippi. To attain this efficiency, the agency utilizes license tag manufacturers to fulfill this need.

Analysis:

DOR released the MOTOR VEHICLE LICENSE TAGS (IFB) # 2020-02 on February 21, 2020. In response to the IFB, DOR received one (1) sealed bid.

The following vendor submitted a response to the above solicitation:

- Waldale Manufacturing Limited., Amherst, Nova Scotia, Canada

The bid was evaluated and deemed responsive and responsible according to the criteria stated in the solicitation.

The Department of Revenue recommended to the License Tag Commission our Intent to Award Waldale Manufacturing Limited. The License Tag Commission accepted the bid on April 15, 2020.

Duration of Contract:

The contract period shall be for twenty-four (24) months and shall commence on July 1, 2020, and end on June 30, 2022. At the discretion of the License Tag Commission, the duration may be extended up to thirty-six (36) additional months or to June 30, 2025. The contract may be renewed at the option of the License Tag Commission and acceptance by the contractor upon written notice to the Contractor prior to the contract anniversary date for a period typically of one (1) year in length, but not to exceed thirty-six (36) months in total under the same price, terms and conditions as in the original contract. At the time of requested renewal, contractor may request an increase

to the price **only** due to documented increase in costs. Such an adjustment to the price will be granted or denied solely at the discretion of the License Tag Commission (referred to as "LTC").

The contract for this procurement is on file and available for public inspection in the office of the Chief Procurement Officer.

cc: Procurement File