



Date: April 20, 2020

To: Interested Parties

From: Erica Greenwood, Contract Analyst, SR

Re: Print on Demand Road and Bridge Registration Receipt with Attached Decal (IFB 2020-02A)

Contact Information:

Name Erica Greenwood
Phone Number 601-923-7860
Email Address erica.greenwood@dor.ms.gov

The DOR is tasked with promptly and efficiently providing Road and Bridge Registration Receipts with Attached Decals to the State of Mississippi. To attain this efficiency, the agency utilizes a print on demand manufacturer to fulfill this need.

Analysis:

DOR released the PRINT ON DEMAND ROAD AND BRIDGE REGISTRATION RECEIPT WITH ATTACHED DECAL (IFB) # 2020-02A on February 21, 2020. In response to the IFB, DOR received one (1) sealed bid.

The following vendor submitted a response to the above solicitation:

- Intellectual Technology, Inc., Fort Wayne, IN

The bid was evaluated and deemed responsive and responsible according to the criteria stated in the solicitation.

The Department of Revenue recommended to the License Tag Commission our Intent to Award Intellectual Technology, Inc. The License Tag Commission accepted the bid on April 15, 2020.

Duration of Contract:

The contract period shall be for twelve (12) months and shall commence on August 1, 2020, and end on July 31, 2021. At the discretion of the License Tag Commission, the duration may be extended up to sixty (60) additional months or to July 31, 2026. The contract may be renewed at the option of the License Tag Commission and acceptance by the contractor upon written notice to the Contractor prior to the contract anniversary date for a period typically of one (1) year in length, but not to exceed sixty (60) months in total under the same price, terms and conditions as

in the original contract. At the time of requested renewal, contractor may request an increase to the price only due to a documented increase in costs. Such an adjustment to the price will be granted or denied solely at the discretion of the LTC.

The contract for this procurement is on file and available for public inspection in the office of the Chief Procurement Officer.

cc: Procurement File