



## Promoted Event/Temporary Beer Application Instructions

### What is a promoted event?

- Special or promoted events include any venue where tangible personal property, including food and drink, may be offered for sale, by either the promoter or third party vendors, and to whom non-permanent spaces are rented or provided.
- These events may or may not charge admission.
- The owner, promoter, or operator of the event is the seller and is responsible for collecting and remitting the sales tax collected from all vendors.

### Do you have any questions?

If you have any questions about promoted events or a temporary beer permit registration, please contact the Department of Revenue office closest to your business location (contact numbers on pages 3-4).

### Do you owe a tax debt?

Under Mississippi law, you do not qualify for a sales tax, beer, or tobacco permit if you owe a tax debt to the state. A tax debt includes unpaid amounts not currently under appeal, or the time allowed to appeal the assessment or billing has passed. You may pay your tax debt and then submit your application.

### Instructions

- Use black or blue ink to complete this form.
- Remember to sign the form.
- Incomplete or illegible forms cannot be processed; answer *all* questions.
- Bring the completed application to your nearest Department of Revenue office.
- A bond is required for promoted events. Both the Cash Bond and Surety Bond forms are found under "Forms" at [www.dor.ms.gov](http://www.dor.ms.gov).
- Reporting for sales at the event will be required. Promoter must submit a vendor list, summary of tax due and payment within 10 days of the event's end date.

***Please allow 2-3 weeks for processing your application.***

### Taxpayer Information

*Complete answers for all questions in this section.*

#### Line 1. Application Type

Check the correct box. Select "New" if you are registering for the first time. Select "Additional" to add a new location, a new permit, or a new tax account (provide your current account number on Line 2). Select "Update" to update account information, such as an address change (provide your current account number on Line 2).

#### Line 2. Identification Numbers

Provide all applicable identification numbers. List your Federal Employer Identification Number (FEIN) if a Corporation, LLC, or Partnership. If your business is a sole proprietorship, enter your Social Security Number (SSN) and FEIN (if you have an FEIN). Provide your Individual Taxpayer Identification Number (ITIN) if you do not have an SSN. "Applied For" in an ID field is not acceptable.

#### Line 3. Legal Name

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If you are a sole proprietorship, provide your full name. If your business is a Corporation, LLC, or Partnership, provide the business name as it is registered with the Mississippi Secretary of State's Office.

### Line 4. Doing Business As (DBA)

Enter your trade name, business name, or how your business is known to the public.

### Line 5. Mailing Address

Provide the address where you want to receive mail from the Department of Revenue.

### Line 6. Mississippi Physical Address

Provide the specific street address in Mississippi where the business is physically located. This cannot be a P.O. Box address.

### Line 7. Contact Information

Provide the name, phone, cell phone, email, and fax number for the person or department responsible for preparing and filing tax returns. This is the person or area you want the Department of Revenue to contact for questions about your tax account. If this contact is a CPA, bookkeeper, or other third party, you must submit with your application a completed Power of Attorney form (available at [http://www.dor.ms.gov/docs/form\\_PowerofAttorney.pdf](http://www.dor.ms.gov/docs/form_PowerofAttorney.pdf)). If you provide an email address, you may receive courtesy notices and information from the Department of Revenue through email. Confidential or financial information is not sent by email.

### Line 8. Description or Nature of Business

Describe the type of product you sell or the type of service you provide. This is needed so you can receive information affecting your type of business.

### Line 9. NAICS Code

Enter the North American Industry Classification System Code (NAICS Code) that best describes your business. A listing of NAICS Codes is included (pages 4-5). If more than one code applies, list the primary code that describes your main business. This is needed so you can receive information affecting your type of business.

### Line 10. Type of Ownership

Check the box for the business ownership type.

### Line 11. Non-Profit Status

Check the box if you are claiming non-profit status for Corporate Income or Franchise Tax. Attach documentation

from the IRS confirming your non-profit status.

### Line 12. State of Incorporation

Provide the state where your Corporation or Partnership was formed. Enter n/a if a sole proprietorship or government.

### Line 13. Mississippi Secretary of State's Business ID

Provide the Business ID assigned to your company by the Mississippi Secretary of State's Office. Mississippi law requires Corporations and LLCs with a physical location in Mississippi to register with the Secretary of State. Enter n/a if a sole proprietorship or government.

### Line 14. Election to File as a Corporation

If your company is a LLC, check the box if you elect to file as a Corporation for federal tax purposes.

### Line 15. Single-Member LLC

Check the box indicating whether your company is a single-member LLC.

### Line 16. Publicly Traded Company

Check the box indicating whether your company is publicly traded on the stock market.

### Line 17. Trading Symbol

If your company is publicly traded, provide the symbol or trade signature.

## Event Information

Answer questions 18 through 27.

### Line 22. Event Name

Provide the name of event.

### Line 23. Event Location

Provide the physical location of the event.

### Line 25. Enter Begin and End Dates

Provide the date the event will begin. If more than a single day, provide the date the event will end. Reporting for sales at the event will be required. Promoter must submit a vendor list, summary of tax due and payment within 10 days of the event's end date.

### Line 26. Event Frequency

Check the appropriate frequency.

### Line 27. Beer/Light Wine Sales

If beer/light wine will be sold or provided at the event,



Mississippi Department of Revenue
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Registration Application will NOT complete processing until all information is present.
PLEASE PRINT CLEARLY

TAXPAYER INFORMATION

1 Application Type:

- New Taxpayer
Additional Tax Account or Permit Location
Update Existing Tax Account or Permit Location

2 Identification Numbers

Federal Employer Identification Number (FEIN) Social Security Number (SSN) Individual Taxpayer Identification Number (ITIN)

If updating or adding an additional tax account or permit location, please provide the account number or permit number.

Account Number Permit Number
xxx xxxx xxx xxxxx x

3 Legal/Name (Owner's name, if sole proprietor)

4 Doing Business As (DBA)

5 Mailing Address
Street Address or P.O. Box

City State County ZIP

6 Physical Address
Street Address Only
Do NOT enter P.O. Box

City State County ZIP

7 Contact Name Phone Number

Cell Phone Number FAX Number

E-mail Address

Contact Type: Accountant Legal Representative Owner

8 Description or nature of business

9 NAICS Code (see instructions)

10 Type of Ownership: Corporation S Corporation Partnership Association LLC Non Profit
Federal Government Other Government Sole Proprietor (date of birth) mm dd yyyy

11 Check if claiming exemption for "Non-Profit" status for corporate income/franchise tax. (Attach IRS documentation to substantiate)

12 State of Incorporation 13. Mississippi Secretary of State Business ID

14 If an LLC, will your company file as a corporation? Yes No

15 Are you a single member LLC? Yes No

\* Disclosure Statement and Privacy Act Notice

This information will be used for identification and in the administration of state tax laws. The Department is authorized to collect the information pursuant to 42 U.S.C . Section 405(c)(2)(c)(i). Any applicant who refuses to provide the required information will be denied the permit. See Miss. Code Ann. Section 27-77-11.



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16 Is this a publicly traded corporation?  Yes  No 17 If yes, under what symbol? \_\_\_\_\_

**(Questions 18 - 27 are for promoters only) EVENT REGISTRATION**

18 Will there be an admission fee at the event?  Yes  No

19 Will there be vendors or third party vendors at the event?  Yes  No

20 Will you be selling goods or services at the event?  Yes  No

21 Will food or drinks be provided?  Yes  No

If so, are they from out-of-state vendors or donations?  Yes  No

22 Event Name \_\_\_\_\_

23 Event Location  
Street Address Only  
Do **NOT** enter P.O. Box \_\_\_\_\_

City State County ZIP

24 Is the physical location inside the city limits?  Yes  No

If yes, name of the city? \_\_\_\_\_

25 Date event will begin \_\_\_\_\_  
m m d d y y y y

Date event will end (if more than a single day) \_\_\_\_\_  
m m d d y y y y

26 Event Frequency:  One Time  Monthly  Quarterly  Semi Annual  Annual

27 Will beer and/or light wine be provided or sold at the Special Event? (If yes, answer questions 28-40)  Yes  No

**TEMPORARY BEER PERMIT REGISTRATION**

**A \$10.00 Permit is valid for up to 14 days.** (Answer questions 28-40)

28 Event Name \_\_\_\_\_

29 Event Location  
Street Address Only  
Do **NOT** enter P.O. Box \_\_\_\_\_

City State County ZIP

30 Date event will begin \_\_\_\_\_  
m m d d y y y y

Date event event will end (if more than a single day) \_\_\_\_\_  
m m d d y y y y

31 Will the applicant sell beer and/or light wine on an airplane, bus, boat, motor vehicle or railcar?  Yes  No

If yes, how many vehicles? \_\_\_\_\_



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### TEMPORARY BEER PERMIT REGISTRATION (Continued)

- 32 Is the applicant a natural person 21 years or older and a resident of Mississippi or is the applicant a corporation with a manager 21 years or older?  Yes  No
- 33 Has the applicant been convicted of any violation of Mississippi state and/or United States laws relating to alcoholic beverages, prostitution, or any other felony? (If yes, please complete #37)  Yes  No
- 34 Has the applicant ever had their beer permit or liquor license revoked or does the applicant currently reside with any person whose beer permit or liquor license has been revoked during the last two years? (If yes, complete #37)  Yes  No
- 35 In the past five years, has the applicant been convicted of obtaining beer or light wine from any source outside of the State of Mississippi? (If yes, complete #37)  Yes  No
- 36 Will any person whose permit has been revoked within the past two years be employed by the applicant, or have any financial interest in the business of the applicant? (If yes, complete #37)  Yes  No

37 Name \_\_\_\_\_ Charge \_\_\_\_\_  
 Date of Conviction/Revocation \_\_\_\_\_ Court \_\_\_\_\_  
m m dd yyyy  
 City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_

38 Are the permit premises leased by the applicant?  Yes  No  
 If yes, Lessor name & address \_\_\_\_\_  
 \_\_\_\_\_

39 Are there any prior owner(s) or operator(s) of the location for which you are applying for a retail beer permit?  Yes  No  
 If yes, name \_\_\_\_\_ Is this person a relative?  Yes  No

40 Does the applicant attest that no beer or light wine having an alcohol content of more than 8% by weight, or any other liquor or distilled spirits without an ABC permit will be kept, sold, stored or secreted on the premises?  Yes  No

<b>FOR DOR USE ONLY</b>	
Bond Amount	_____
Paid	<input type="checkbox"/>

### APPLICANT SIGNATURE

Under penalties of perjury, I hereby certify that the statements provided in this application are true and correct to the best of my knowledge and belief. As indicated on this completed form, I hereby apply for the appropriate permit(s) to engage in business. I agree to pay any and all taxes due the State of Mississippi and to comply fully in all respects with the applicable Mississippi Tax Laws and any corresponding rules and regulations.

\_\_\_\_\_ Print Name of Owner or Officer of Corporation      \_\_\_\_\_ Title      \_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner, Officer, or Partner      \_\_\_\_\_ Signature of Owner, Officer, or Partner      \_\_\_\_\_ Signature of Owner, Officer or Partner

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If beer/light wine will be sold or provided at the event, questions 28-40 must be answered.

*Determine your district office by the county where your business is located.*

### Temporary Beer Permit

**Answer questions 28 through 40.**

**Line 28. Event Name**

Provide the name of this event.

**Line 29. Event Location**

Provide the physical location of the event.

**Line 30. Enter Begin and End Dates**

Provide the date the event will begin. If more than a single day, provide the date the event will end.

**Line 37. Additional Information**

If you answered “yes” to question(s) 33, 34, 35 and /or 36, complete the required information.

**Line 38-39. Additional Information**

If you answered “yes” to question 38 or 39, provide the additional information requested.

### Applicant Signature and Reminders

The Registration Application must be signed and dated by an authorized individual. If you submit a Registration Application without an authorized signature, the application will not be processed and will be returned. An authorized individual is:

- a corporate officer, if the taxpayer is a Corporation or S-Corporation.
- a member, if the taxpayer is an LLC.
- a partner, if the taxpayer is a Partnership.
- the owner, if the taxpayer is a sole proprietor.

If you need to register for taxes or permits other than those in this application, contact the District Office that services the county where your business is located. Before you mail your registration application:

- Make sure that the name and address section is complete and legible.
- Make sure your Social Security Number (SSN) or your Federal Employer Identification Number (FEIN) is correct and is entered in the appropriate place on the application.
- Make sure you fully complete each section.
- Make a copy of the application for your records.

### DOR District Offices and Service Areas

County of Business	Mail to: Department of Revenue
Adams, Amite, Claiborne, Copiah, Franklin, Jefferson, Jefferson Davis, Lawrence, Lincoln, Pike, Simpson, Walthall, and Wilkinson	<b>Brookhaven District Office</b> P.O. Box 3999 Brookhaven, MS 39603-7999  1385 Johnny Johnson Dr. 39601 <b>Ph:</b> (601)833-4761 <b>Fax:</b> (601)833-3096
Attala, Bolivar, Carroll, Choctaw, Grenada, Holmes, Humphreys, Issaquena, Leflore, Montgomery, Sharkey, Sunflower, Tallahatchie, Washington, Webster and Yazoo	<b>Greenwood District Office</b> P.O. Drawer D Greenwood, MS 38935  117B Grand Blvd. <b>Ph:</b> (662)453-1742 <b>Fax:</b> (662)453-7981
Hancock, Harrison, and Jackson	<b>Gulf Coast District Office</b> 1141 Bayview Ave., Ste. 400 Biloxi, MS 39530-1601  <b>Ph:</b> (228)436-0554 <b>Fax:</b> (228)436-0964
Covington, Forrest, George, Greene, Jones, Lamar, Marion, Pearl River, Perry, and Stone	<b>Hattiesburg District Office</b> P.O. Box 1709 Hattiesburg, MS 39403-1709  17 JM Tatum Industrial Dr, Ste. 2 <b>Ph:</b> (601)545-1261 <b>Fax:</b> (601)584-4051
Hinds, Madison, Rankin and Warren	<b>Jackson District Office</b> P.O. Box 1033 Jackson, MS 39215-1033  500 Clinton Center Dr. Clinton, MS 39056 <b>Ph:</b> (601)923-7300 <b>Fax:</b> (601)923-7318
Clarke, Jasper, Kemper, Lauderdale, Leake, Neshoba, Newton, Noxubee,	<b>Meridian District Office</b> P. O. Box 5794 Meridian, MS 39301

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Scott, Smith, Wayne and Winston	<b>Meridian (Cont.)</b> 900 Highway 19 South <b>Ph:</b> (601)483-2273 <b>Fax:</b> (601)693-2473
Benton, Coahoma, DeSoto, Lafayette, Marshall, Panola, Quitman, Tate, Tunica, and Yalobusha	<b>Senatobia District Office</b> P.O. Box 127 Senatobia, MS 38668  2778 HWY 51 South <b>Ph:</b> (662)562-4489 <b>Fax:</b> (662)562-7392
Alcorn, Calhoun, Chickasaw, Clay, Itawamba, Lee, Lowndes, Monroe, Oktibbeha, Pontotoc, Prentiss, Tippah, Tishomingo, and Union	<b>Tupelo District Office</b> P.O. Box 3000 Tupelo, MS 38803  2610 Traceland Dr. <b>Ph:</b> (662)842-4316 <b>Fax:</b> (662)842-5041

### NAICS Codes. (To be entered on Line 9.)

The North American Industry Classification System (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy.

#### Don't see your business category listed below?

Search the NAIC categories at  
<http://www.census.gov/eos/www/naics/>.

NAIC	NAIC Category
<b>110000</b>	<b>Agriculture, Forestry, Fishing and Hunting</b>
111100	Oilseed and Grain Farming
111200	Vegetable and Melon Farming
111300	Fruit and Tree Nut Farming
111400	Greenhouse, Nursery, and Floriculture Production
111900	Other Crop Farming
112100	Cattle Ranching and Farming
112200	Hog and Pig Farming
112300	Poultry and Egg Production
112400	Sheep and Goat Farming
112500	Aquaculture
112900	Other Animal Production
113100	Timber Tract Operations
113200	Forest Nurseries and Gathering of Forest Products

NAIC	NAIC Category
113300	Logging
114100	Fishing
114200	Hunting and Trapping
115100	Support Activities for Crop Production
115200	Support Activities for Animal Production
115300	Support Activities for Forestry
<b>420000</b>	<b>Wholesale Trade</b>
423100	Motor Vehicle and Motor Vehicle Parts and Supplies Merchant Wholesalers
423200	Furniture and Home Furnishing Merchant Wholesalers
423300	Lumber and Other Construction Materials Merchant Wholesalers
423400	Professional and Commercial Equipment and Supplies Merchant Wholesalers
423500	Metal and Mineral (except Petroleum) Merchant Wholesalers
423600	Household Appliances and Electrical and Electronic Goods Merchant Wholesalers
423700	Hardware, and Plumbing and Heating Equipment and Supplies Merchant Wholesalers
423800	Machinery, Equipment, and Supplies Merchant Wholesalers
423900	Miscellaneous Durable Goods Merchant Wholesalers
424100	Paper and Paper Product Merchant Wholesalers
424200	Drugs and Druggists' Sundries Merchant Wholesalers
424300	Apparel, Piece Goods, and Notions Merchant Wholesalers
424400	Grocery and Related Product Merchant Wholesalers
424500	Farm Product Raw Material Merchant Wholesalers
424600	Chemical and Allied Products Merchant Wholesalers
424700	Petroleum and Petroleum Products Merchant Wholesalers
424800	Beer, Wine, and Distilled Alcoholic Beverage Merchant Wholesalers
424900	Miscellaneous Nondurable Goods Merchant Wholesalers
425100	Wholesale Electronic Markets and Agents and Brokers
<b>440000-450000</b>	<b>Retail Trade</b>
441100	Automobile Dealers
441200	Other Motor Vehicle Dealers

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NAIC	NAIC Category
441300	Automotive Parts, Accessories, and Tire Stores
442100	Furniture Stores
442200	Home Furnishings Stores
443100	Electronics and Appliance Stores
444100	Building Material and Supplies Dealers
444200	Lawn and Garden Equipment and Supplies Stores
445100	Grocery Stores
445200	Specialty Food Stores
445300	Beer, Wine, and Liquor Stores
446100	Health and Personal Care Stores
447100	Gasoline Stations
448100	Clothing Stores
448200	Shoe Stores
448300	Jewelry, Luggage, and Leather Goods Stores
451100	Sporting Goods, Hobby, and Musical Instrument Stores
451200	Book Stores and News Dealers
452100	Department Stores
452900	Other General Merchandise Stores
453100	Florists
453200	Office Supplies, Stationery, and Gift Stores
453300	Used Merchandise Stores
453900	Other Miscellaneous Store Retailers
454100	Electronic Shopping and Mail-Order Houses
454200	Vending Machine Operators
454300	Direct Selling Establishments
<b>710000</b>	<b>Arts, Entertainment, and Recreation</b>
711100	Performing Arts Companies
711200	Spectator Sports
711300	Promoters of Performing Arts, Sports, and Similar Events
711400	Agents and Managers for Artists, Athletes, Entertainers, and Other Public Figures

711500	Independent Artists, Writers, and Performers
712100	Museums, Historical Sites, and Similar Institutions
13100	Amusement Parks and Arcades
713200	Gambling Industries
713900	Other Amusement and Recreation Industries
<b>720000</b>	<b>Accommodation and Food Services</b>
721100	Traveler Accommodation
721200	RV (Recreational Vehicle) Parks and Recreational Camps
721300	Rooming and Boarding Houses
722300	Special Food Services
722400	Drinking Places (Alcoholic Beverages)
722500	Restaurants and Other Eating Places
<b>810000</b>	<b>Other Services</b>
811100	Automotive Repair and Maintenance
811200	Electronic and Precision Equipment Repair and Maintenance
811300	Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance
811400	Personal and Household Goods Repair and Maintenance
812100	Personal Care Services
812200	Death Care Services
812300	Drycleaning and Laundry Services
812900	Other Personal Services
813100	Religious Organizations
813200	Grantmaking and Giving Services
813300	Social Advocacy Organizations
813400	Civic and Social Organizations
813900	Business, Professional, Labor, Political, and Similar Organizations
814100	Private Households